

UNIVERSITY OF FLORIDA HERBARIUM HERBARIUM MANAGEMENT

1. **Herbaria and Herbarium Specimens**
[Collection Use Protocols and Specimen Handling Guidelines](#)
2. **Plant Specimen Collecting and Preparation.**
[Preparation of Plant Specimens for Deposit as Herbarium Vouchers](#)
[Florida Plant Collecting : Regulations and Permitting](#)
[PLabel: Herbarium Label Program](#)
[Best Practices for Collecting Geographic Data in the Field](#)
Collecting techniques for specialty groups such as succulents, palms and bulky specimens.
[Plant Specimen Collecting and Pressing Bibliography](#)
3. **Collection Acquisitions and Set Preparation.**
4. **Plant Mounting and Specimen Preparation.**
[Plant Mounting Guide \(draft\)](#)
[Making Fragment Packets](#)
5. **Accessioning and filing.**
6. **Ancillary Collections:** spirit, wood, seed, dna, seed bank.
7. **Upkeep and organization of the collection.**
8. **Library and Special Collections / Publications Exchange.**
9. **Exchanges and Gifts.**
10. **Loans from.**
11. **Loans to.**
12. **Administrative Structures, Relationships and Activities.**
13. **Ordering Supplies and Equipment.**
14. **Service and Extension Activities.**
15. **Computers, Databases and the Web.**
 - o Standards:
[Taxonomic Databases Working Group](#)
[Darwin Core 2](#)
[What is XML](#)

Two credits, time TBD, place herbarium 385 Dickinson