

# Grant Writing Seminar 2021

BOT 6935 course# 20578;

ZOO 6927 course# 20593

Monday, 6th and 7th periods

Room: Lit 101

Instructor: Rebecca Kimball

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352-846-3737

Office Hours: By Appt.

## Objectives

To introduce graduate students to the process of grant writing for various different types of grants (short grants such as a Sigma Xi, moderate-sized grants, and longer NSF-style grants). Students are encouraged to write grants related to their research interests (e.g. likely dissertation topics, etc.). Class also covers issues such finding grants, reviewing grants, understanding how to build budgets, broader impacts, and related topics. An emphasis is also put on peer review, allowing students to read different grants (to get exposure to different ways to write a grant), and to provide feedback to other grant writers. The course is geared at early career graduate students, either MS or PhD. The class is open to students of any department, though the focus will be on grants in the biological sciences.

The class schedule and assignment details are posted in the class e-learning site.

## Grading:

Students are expected to attend the course each week, come prepared, and participate in discussions. Grades will be based on completion of a short (500 word) Sigma Xi-style grant (15%), reviews of Sigma Xi grants (10%), completion of a mid-sized grant (15%), reviews of mid-sized grants (10%), completion of a longer (e.g. 8 page) NSF-formatted grant, including many of the NSF additional documents (25%), reviews of the longer grants (10%). The remaining 15% is based on participation in course activities, including being prepared for class discussions, particularly discussing small grants, sharing ideas, and the mock grant panel.

No textbooks are required for this course. Information on readings (when required) will be posted on the class e-learning site.

## Attendance and late assignments

Students will be allowed to miss one class, but must make arrangements in advance with the instructor if more than one class will be missed. Students that are ill should not attend class, and such excused absences are independent of the allowable missed class.

Since submitted grants will be peer reviewed, it is important that assignments be submitted on time. Grants that are submitted more than 24 hours past the deadline may not be sent out for peer review.

## **Accommodations**

Students who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

## **Course Evaluations**

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at [gatorevals.aa.ufl.edu/students/](http://gatorevals.aa.ufl.edu/students/). Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via [ufl.bluera.com/ufl/](http://ufl.bluera.com/ufl/). Summaries of course evaluation results are available to students at [gatorevals.aa.ufl.edu/public-results/](http://gatorevals.aa.ufl.edu/public-results/).

## **Academic Integrity**

“UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honorcode/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

## **Resources Available to Students**

### ***Health and Wellness***

- *U Matter, We Care*: [umatter@ufl.edu](mailto:umatter@ufl.edu); 392-1575
- *Counseling and Wellness Center*: <http://www.counseling.ufl.edu/cwc/Default.aspx>; 392-1575
- *Sexual Assault Recovery Services (SARS)*: Student Health Care Center; 392-1161
- *University Police Department*: <http://www.police.ufl.edu/>; 392-1111 (911 for emergencies)

### ***Academic Resources***

- *E-learning technical support*: [Learningsupport@ufl.edu](mailto:Learningsupport@ufl.edu); <https://lss.at.ufl.edu/help.shtml>; 352-392-4357 (opt. 2)
- *Career Resource Center*: Reitz Union; <http://www.crc.ufl.edu/>; 392-1601
- *Library Support*: <http://cms.uflib.ufl.edu/ask>
- *Teaching Center*: Broward Hall; 392-2010 or 392-6420
- *Writing Studio*: 302 Tigert Hall; <http://writing.ufl.edu/writing-studio/>; 846-1138

## **Procedure for Conflict Resolution**

Any classroom issues, disagreements or grade disputes should be discussed first between the instructor and the student. If the problem cannot be resolved, please contact the Graduate Coordinator or the Department Chair. Be prepared to provide documentation of the problem, as well as all graded materials for the semester. Issues that cannot be resolved departmentally will be referred to the University Ombuds Office (<http://www.ombuds.ufl.edu>; 392-1308) or the Dean of Students Office (<http://www.dso.ufl.edu>; 392-1261). For further information refer to [https://www.dso.ufl.edu/documents/UF\\_Complaints\\_policy.pdf](https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf) (for residential classes) or <http://www.distance.ufl.edu/student-complaintprocess> (for online classes).